

State of Hawaii  
Department of Labor and Industrial Relations  
Office of Community Services

**Addendum 1**

**September 25, 2006**

**To**

**Request for Proposals**

**OCS LBR 903-03**

**Employment Core and Support Services for Refugees**

**September 13, 2006**

September 25, 2006

**ADDENDUM NO. 1**

To

**REQUEST FOR PROPOSALS  
Employment Core and Support Services for Refugees  
OCS LBR 903-03**

The Department of Labor and Industrial Relations, Office of Community Services, is issuing this addendum to OCS LBR 903-03, Employment Core and Support Services for Refugees for the purposes of:

- ☐ Responding to questions that arose at the orientation meeting of <Date> and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- ☒ Amending the RFP.
- ☐ Final Revised Proposals

The proposal submittal deadline:

- ☐ is amended to <new date>.
- ☒ is not amended.
- ☐ for Final Revised Proposals is <date>.

Attached is (are):

- ☐ A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- ☒ Amendments to the RFP.
- ☐ Details of the request for final revised proposals.

If you have any questions, contact:

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OCS LBR 903-03, Employment Core and Support Services for Refugees is amended as follows:

***Subsection Page***

**Letter Announcing Request for Proposals**

- ii The correct time for the OCS orientation on September 27, 2006 is from 10:00 a.m. to 12:00 noon.

**RFP Orientation Sessions**

- v The correct location for the September 27, 2006 orientation session in Honolulu is Keelikolani Building - Conference Rooms 310, 313, and 314; 830 Punchbowl Street; Honolulu

**Important Dates**

- vi The correct date for the Orientation Session in Honolulu is September 27, 2006.

**Section 1, Administrative Overview**

- I. 1-1 The correct date for the RFP orientation session in Honolulu is September 27, 2006.  
The correct RFP No. for the orientation session in Hilo is LBR 903-06.  
Add in: RFP software orientation session for LBR 903-01 and LBR 903-02 only (Honolulu) is scheduled for October 20, 2006.
- VI. 1-3 The correct location for the September 27, 2006 orientation session in Honolulu is Keelikolani Building - Conference Rooms 310, 313, and 314; 830 Punchbowl Street; Honolulu  
The correct time for the September 28, 2006 orientation session in Hilo is 10:00 a.m. to 12 noon.  
A special orientation session to cover client track data software will be held for only LBR 903-01 and LBR 903-02.  
The date, time and place remains the same as follows: Date: October 20,

2006 Time: 10:00 a.m. to 12:00 noon.  
Location: Keelikolani Building – WDD  
Conference Room, 830 Punchbowl  
Street, Kekumu Room 111, Honolulu.

**Section 2, Service Specifications**

II.A.2 2-2

The applicant shall have a minimum of one-year experience in Hawaii directly providing refugee resettlement services for the benefit of low-income refugees.